



TRAINER'S GUIDE
"Course: Pandemic Prevention" – ToT Didactics
Chapter Outline: Introduction

CHAPTER - 1: Introduction

Objectives:

- **Participants get to know each other's names as well as professional and personal backgrounds.**
- Participants establish the most important rules for their co-operation during the session.
- **A positive group atmosphere has been established.**

Duration:

1h20

The chapter contains two sessions. These sessions cover the following topics:

- 1.1 Introduction of participants (60 min)
- 1.2 Workshop rules (20 min)

Summary - Session Overview

Chapter – 1: Introduction				
TIME	CONTENT	OBJECTIVES	TRAINING MATERIAL	DESCRIPTION OF TRAINING SESSION AND TRAINER NOTES
60'	Each participant (including the trainers) is presented to the rest of the group with his/her technical background and some personal characteristics.	<ul style="list-style-type: none"> Participants get to know each other's names as well as professional and personal backgrounds. A positive group atmosphere has been established. 	1.1_SO_Presentation of participants 1.1_HO_Passport	The introduction is done by using the following steps: <ul style="list-style-type: none"> Building of pairs Introduction in pairs Filling out the seminar passports Introduction in the plenum Stick the seminar passports onto a large sized piece of paper
20'	Participants agree on workshop rules. Further tools are introduced: <ul style="list-style-type: none"> Daily evaluation TV Show in the morning Additional volunteers are selected (time keeper, logistics team) 	<ul style="list-style-type: none"> Participants establish the most important rules for their co-operation during the session. 	1.2_SO_Workshop rules	<ul style="list-style-type: none"> The participants are asked to come up with basic rules for co-operation within the course. On a flipchart the facilitator writes down the heading "Rules" and specifies them for different areas (mobile phones, laptops, time, collaboration etc.), including punishment In the end every participant signs Further to that, the trainer explains the other tools (TV show, time keeper, logistics team) and writes down the names of the volunteers for the following days. He/She finally explains the Daily Evaluation sheet.
1h20	Total Time			